



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SRI VANI DEGREE AND PG COLLEGE

NEAR SAKSHI PRINTING PRESS KAKKALAPALLY CROSS ANANTAPUR
ANDHRA PRADESH
515002
srivanidegreeandpg.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sri Vani Degree and PG College, Ananthapuramu, is reckoned as one of the best colleges affiliated to Sri Krishnadevaraya University. The founder correspondent of the college **Dr.N.Narayanamma**, is 95 years old, but young at heart and dynamic in action. She actively monitors each aspect of administration personally. She is a Physician by profession and has rendered yeoman services, pro bono in Anantapuramu for many decades.

She also loved farming and brought awareness about new methods and technologies in cultivation in her village, Illuru. To promote education among the poor, she started a small intermediate junior college for girls in this drought prone area. With her hard work, sincerity & dedication her 15-student junior college has developed into the present status of a well-regarded Institution. She is a model and inspiration to all the youth of this district.

Vision

To provide quality and affordable education in the drought-prone area with humane and professional values, while equipping the students with life skills and education.

Mission

- **To offer courses, which enhance humanism, social responsibility and improve the skills for employment**
- **To inculcate values of discipline, critical thinking and scientific bent of mind**
- **To improve intellectual and creative capacity of youth from the drought-prone area while empowering them to assume leadership and market acceptability**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Discipline and commitment are hallmarks of the college.
- Social and environmental consciousness is built into students' life by involving them in NSS and NCC activities. Students participated in RDC parade in New Delhi.
- Separate Placement Cell boosted the employment opportunities for the students
- The institution equally promotes the students in Games and Sports along with education for their overall development
- The college imparts the curriculum by using ICT facilities for better understanding and well equipped laboratories for imparting practical knowledge
- The Institution's library is automated and has installed four dedicated computers to access n-list facility.

- The college has adequate infrastructure and learning resources for both students and faculty.
- The Management runs this higher education institute with a non-profit motive. Any student requiring transport can avail free bus run by the Institution
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Institutional Weakness

- The institution suffers with financial hurdles due to low fee structure
- Large number of students are economically backward and from rural areas
- Imparting the students with communication skills is a challenging task as the fundamentals are weak
- The Government has a ban on new recruitments of Aided Teaching and Non-Teaching
- The number of students taking up conventional courses in humanities and pure sciences has been dwindling over the years

Institutional Opportunity

- Seeking UGC 2(f), 12 B status.
- Seeking the Autonomous status for the college after its accreditation
- Possibility of introducing more skill-based certificate courses, more PG and job-oriented courses
- Organizing more placement drives in the college campus
- Reaching out to more economically and socially under-privileged students
- Empowering Rural Students through skill development, which leads to employment
- Opportunity to implement content development (MOOC) will be availed in future
- The college can offer quality education at affordable fee structure compared to other colleges in the town

Institutional Challenge

- Day by day the student's strength in conventional courses are declining, hence the survival of conventional courses is a challenge
- Preventing "Brain-Drain" – retaining well qualified staff with the Institution
- Coping up with frequent policy changes in Education System
- To match the rural students with global challenges
- To sufficiently motivate students to become young entrepreneurs

- To make the self-financing courses affordable with low fee structure

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Sri Vani Degree and PG College is an affiliating college of Sri Krishnadevaraya University, Anantapur, Andhra Pradesh. Hence, the curriculum designed by the University for all the courses offered by the college is well planned and strictly followed as per the university calendar as well as academic calendar prepared by the institution. The institution offers CBCS course system in semester mode by fulfilling academic goal regarding syllabus coverage, conduct of internal examinations, remedial classes, classroom seminar, certificate / value added programs, career guidance and training to the students. The institution uses ICT in teaching besides following conventional methods of Chalk and Talk mode. The faculty of the institution prepare study material to the students on important concepts enabling them excel in the internal as well as external examinations.

To monitor various academic and co-curricular activities, the institution forms various committees with staff and students. The institution always gives importance on cross-cutting issues of gender equality, environment, human values and integrates them with the curriculum. The institution also focuses on issues of marginalized communities, inequalities and inequities existing in the society.

The institution teaches environment, human values as a part of its teaching. The institute scrupulously works towards preserving environment by constituting committees such as Vanam-Manam, clean and green, swachhata hi Seva etc., and teaches human values and professional ethics along with other obligations such as social responsibility.

Teaching-learning and Evaluation

The institution utilizes every possible opportunity to understand the requirements of the students. At the time of admission the faculty members counsel the students and guide them in choosing the appropriate program. Orientation classes are organised at the beginning of the academic year. The students are classified as slow learners or advanced learners. The advanced learners are motivated with additional input for better career planning and growth. For slow learners special care is taken in the classrooms and as well as laboratories. The faculty prepare study material on important topics and explain them in their native tongue if need be. Remedial classes are also conducted when required.

The institution believes quotes of Benjamin Franklin “Tell me and I will forget, show me and I may remember, involve me and I learn”. The college follows student-centric methods apart from lecture-centric methods of teaching. The students are exposed to experimental learning, participatory learning, problem solving methodologies to enhance learning experience and to achieve fine results.

The management of the institution always encourages the faculty members and the students to utilize ICT enabled tools for better learning experience. The institution provides high speed internet connection with Wi-Fi enabled campus for the benefit of students and teachers. The institution identifies the importance of MOOCs in knowledge enhancement of teachers and as well as student. The faculty and students are encouraged to register themselves in MOOCs courses. The institution has also established APSSDC to enhance the skills of students by conducting online and offline programs.

Regarding internal assessment and schedule, an orientation program is held at the beginning of every academic year. The institute follows a transparent, time bound three stage mechanism to handle all the internal examination grievances.

Research, Innovations and Extension

Being an undergraduate college with a few PG Programmes and an affiliating institution, there is no provision for separate research centre or separate budget allotted for research activities. However, the management of the institution encourages the faculty members to participate in seminars, publish research papers in the national, international seminars, workshops and other academic programs organized by other higher education institutions in order to enrich their knowledge in their respective domains.

The management encourages the faculty to register in research programs by sanctioning paid leave to carry out research work. This institution has functional MOUs with various institutions to enhance skills and practical knowledge of staff and students.

The institution's NSS and NCC wings have a strong presence in the college; these wings are headed by dynamic PO's and carry out extension activities with the motto of "Service Beyond Self". This institute educates the students to understand the importance of participating in service oriented activities. Students and faculty of the institution actively participate in extension programs to promote social responsibility and this lets them learn from practical experiences from the society.

Infrastructure and Learning Resources

Sri Vani Degree and PG College is fully equipped with all the necessary facilities congenial to the academic and physical environment. The institution sprawls across more than 7500 square meters of built-up area nestled in 3 acres of land. There is good road connectivity from around the college. Since the college is established with an aim of imparting quality affordable education to the poor and under-privileged students of Anantapur, the management and staff of the institution utilize all the opportunities and care is taken to accomplish this task. This institution is well supported by excellent infrastructure, state of the art equipment in Laboratories for all the groups.

The college has 35 fully functional class rooms with 11 laboratories with necessary infrastructure like furniture, projectors etc., to help the faculty provide good teaching learning environment to the students. The buildings are spacious with aesthetic look, good ventilation, and comfortable seating arrangements. The College has four computer labs to cater the needs of the institution. The Wi-fi enabled campus enables the students and staff to access the e-resources easily.

The college library has over 5,400 books and subscribes to many periodicals, journals and newspapers. The library is a registered member of Delnet. There are four Computers, printer and scanner in the library with internet access open for students and the staff to browse and download required books and materials. The institution is continuously trying to upgrade the infrastructure to meet the emerging trends in education.

The Institution also has two Physical Education Directors ensure regular and smooth conduct of sports and games, related equipment and maintain a Gym. They ensure smooth functioning of the Gym, acquiring new equipment as necessary.

Sri Vani Degree and PG College has an effective mechanism for continuous monitoring, up-keeping, optimal utilization and improvement of both curricular and extra-curricular facilities, services, and equipment available in the college campus.

Student Support and Progression

The Sri Vani Degree and PG College has a well-established and functional system for student support and mentoring (Personal, academic and career counselling) such as Mentor-Mentee programme, Institutional Grievance Cell, Anti-Ragging Committee, Student Council, Sports committee and Cultural committee and so on. These help with timely redressal of student grievances and also enhance student experience. The institution organizes personal enhancement and development programmes such as career guidance and counselling, soft skills development, career-path identification and orientation programmes.

Large numbers of students join higher studies after graduating from this college while others take up employment. Information/guidance regarding various examinations is made available to the students at Career Guidance cell. Additional academic support, sports material and uniform for the students participating in various extra-curricular, co-curricular activities is provided. The institution has a Registered Alumni Association and regular meets are conducted.

Governance, Leadership and Management

The Management of the organization is proactive in developing the college and follows a confluence approach with the Principal and the Staff of the college. With this approach of management, the institution develops and implements the plans to achieve its mission and vision. The Executive Council of the college works in close collaboration with the principal to regulate and maintain an amicable and scholastic environment required to achieve mission and vision of the college. The Principal as the Head of the Institution along with the members of Teaching and Non-Teaching staff implements the decisions and policies of the management.

Since its inception, Sri Vani Degree and PG College believes in delegation of authority and also provides operational autonomy to all departments of the institution. Delegation of authority and decentralization is achieved by integrating Heads of the Departments and the Students representatives in the decision-making process. The college believes that decentralization has a potential to improve the quality of education imparted to the students. The institution makes all the stakeholders of the college included in the decision-making processes to make administration an 'inclusive' and 'collaborative' environment.

Internal and external financial auditing has been recognized as an important function of an institution. Such investigation is considered essential and to provide useful feedback to the management of the institute; it regulates and facilitates the development of future policies and acts to strengthen its administration

Institutional Values and Best Practices

The Sri Vani Degree and PG College has emphatically addressed environmental, social and gender issues in its endeavour to sensitize the stakeholders on a regular basis. These include energy conservation, water harvesting, bio-hazard or waste management, plantation of trees, laying of lawns as well as e-waste management etc. To ensure energy conservation and eco-friendly campus, the girls hostel is equipped with solar water heaters. The institute conducts regular green audits.

The institute has also made innovations in teaching, learning and evaluation processes, governance, leadership, and management. The students actively participate in formulating the strategies as they are included in the Institution council and due weightage is given to their suggestions. Organizing seminars, promoting new approaches to studies, workshops to sharpen the analytical skills of students, introduction of Yoga and Meditation into Physical Education are some of the innovations introduced.

Institution organizes appropriate activities to increase consciousness about national identities and symbols. Fundamental duties, Rights of Indian Citizens and other constitutional obligations are made aware; the Institution also organizes national festivals and birth and death anniversaries of the great Indian personalities.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SRI VANI DEGREE AND PG COLLEGE
Address	Near Sakshi Printing Press Kakkalapally Cross Anantapur Andhra Pradesh
City	Anantapur
State	Andhra Pradesh
Pin	515002
Website	srivanidegreeandpg.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Vanaja	08554-294804	9440664571	08554-294804	srivanidegreepg.naac@gmail.com
IQAC / CIQA coordinator	Kiran Kumar	08554-224619	9542871033	08554-294804	kirankumar.c01@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1997

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Andhra Pradesh	Sri Krishnadevaraya University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes autonomydoc_1645552840.pdf
If yes, has the College applied for availing the autonomous status?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	Andhra Pradesh Higher Education Regulatory and Monitoring Commission
Date of recognition	01-12-2020

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Near Sakshi Printing Press Kakkalapally Cross Anantapur Andhra Pradesh	Rural	3	7500

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	Intermediate	Telugu	60	25
UG	BA,Arts	36	Intermediate	English	60	0
UG	BSc,Science	36	Intermediate	English	50	0
UG	BSc,Science	36	Intermediate	English	50	22
UG	BSc,Science	36	Intermediate	English	50	42
UG	BSc,Science	36	Intermediate	English	50	0
UG	BSc,Science	36	Intermediate	English	50	34
UG	BSc,Science	36	Intermediate	English	50	20
UG	BSc,Science	36	Intermediate	English	50	0
UG	BSc,Science	36	Intermediate	English	100	41
UG	BCom,Commerce	36	Intermediate	English	60	20
UG	BCom,Commerce	36	Intermediate	English	180	169
UG	BBA,Management	36	Intermediate	English	60	55
PG	MA,Arts	24	Degree	English	40	0
PG	MA,Arts	24	Degree	English	40	9
PG	MSW,Arts	24	Degree	English	40	10
PG	MSc,Science	24	Degree	English	40	13
PG	MSc,Science	24	Degree	English	30	11
PG	MCom,Commerce	24	Degree	English	40	5
PG	MCom,Commerce	24	Degree	English	40	10

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				36			
Recruited	0	0	0	0	0	0	0	0	21	15	0	36
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				16
Recruited	7	9	0	16
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	4	0	8
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	15	11	0	26

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	280	0	0	0	280
	Female	148	0	0	0	148
	Others	0	0	0	0	0
PG	Male	29	0	0	0	29
	Female	29	0	0	0	29
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	25	20	19	38
	Female	18	15	23	34
	Others	0	0	0	0
ST	Male	7	8	8	19
	Female	7	5	7	4
	Others	0	0	0	0
OBC	Male	116	98	86	181
	Female	96	75	84	85
	Others	0	0	0	0
General	Male	46	41	30	71
	Female	51	33	46	54
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		366	295	303	486

1. Multidisciplinary/interdisciplinary:	The Vision of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens, is well taken by the university. A discussion among the faculty members were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity.
2. Academic bank of credits (ABC):	The institution preparedness in implementation of Academic Bank of Credits depends upon the guidelines of the affiliated university and APSHE, of Andhra Pradesh. For this purpose, a centralised database along with the database of the college is to be established to digitally store the academic credits earned by the student from various courses so that the credit earned by student previously could be forwarded when the student enters the program again. For monitoring ABC, proper technical support system needs to be created.
3. Skill development:	UGC has introduced DDU KAUSHAL KENDRAS (DDUKK) for promoting vocational education in continuation to its initiatives for introducing community colleges and B.Voc Programmes realizing the importance and the necessity for developing skills among students, and creating work ready manpower on large scale. The affiliating university Sri Krishnadevaraya University, Anantapur has already introduced skill development courses in the latest changes in the curriculum. The institution has made MOUs with Private Skill development centres to enhance the skills of this institution.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In order to promote /integrate the local language, art and culture, compulsory activities in the curriculum has to be added like literary activities etc. and through discussions/interactions/symposiums etc in local languages which will fetch extra credit to the student. These changes will also increase the employability opportunities for the teachers and subject matter experts of these languages.
5. Focus on Outcome based education (OBE):	Variety of approaches in teaching Learning process like lectures, seminars, tutorials/workshop/practical and project based learning field work , technology enabled learning internship and apprenticeship and

	research work is suggested. The student learning outcome should be defined in terms of knowledge skills understanding values employability. This institution, being affiliated with concerned university follows the guidelines as and when directed.
6. Distance education/online education:	Due to Covid -19 pandemic, educational institutions in the country has increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. Keeping aside the negative impact of lack of face to face learning, online education has broken the geographical barriers creating interaction of experts and students from distant geographies. This can be considered as the new normal, which is envisaged in New Education Policy as well. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
310	310	292	232	232
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	15	14	12	13

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1148	964	929	969	1207
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
570	570	570	530	515

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
356	303	366	375	553

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
36	37	35	36	33

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
36	37	35	36	33

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 48

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
47.33	36.79	46.93	36.31	30.23

4.3**Number of Computers****Response: 100**

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Sri Vani Degree and PG (SVD&PG) College is one of the affiliated colleges of Sri Krishnadevaraya University, Anantapur Hence, Affiliating University (AU) designs and develops curriculum under its jurisdiction colleges. Our college strictly adheres the curriculum of the university and the faculty members of the college carefully reviews the syllabus extensively and prepares a plan of action to cover the missing concepts by introducing certificate/ add-on courses to the benefit of students.

To cater the needs of this drought prone and backward area the SVD&PG College offers prominent UG and PG programs in both conventional and restructured mode. The college produces good results and academic excellence through effective curriculum planning and delivery with a well-defined plan.

The college believes in the proverb ***“Give me six hours to chop down a tree and I will spend the first four sharpening the axe.”*** – ***Abraham Lincoln***. These words are taken into consideration and plans for effective curriculum delivery as a part of this the faculty identifies gaps in the curriculum and adds the value-added content to the existing curriculum.

Curriculum Planning

At the beginning of academic year the AU prepares the academic calendar and circulates to its colleges. Based upon this academic calendar the faculty members of the college prepare curricular plans (CP) for each subject and implement the same in the semester and this CP contains the details of week and month wise coverage of syllabus, schedule of internal examinations and co-curricular activities to be conducted in the semester.

A review meeting (RM) with the principal is conducted at the end of each semester with all the departments. In this RM based on the classroom experience and feedback collected from stakeholders the faculty members offer suggestions to improve the curriculum by identifying the gaps in the curriculum. The recommendations from all the departments are forwarded to the AU for requesting changes to the curriculum.

Curriculum delivery

At the beginning of each semester an orientation program is conducted to the students by the subject teachers including HODs and explains importance of course papers covered in semester. The HODs explains the teaching methodology to be adapted and explains pattern of evaluation in the internal examinations. At the beginning of every academic year students are supplied a handbook, containing the details of staff members, internal examination schedules, academic calendar supplied by the university and college academic calendar.

By Month end faculty of the department reports to the HOD regarding syllabus coverage and activities covered in the month and at middle of the semester, principal reviews coverage of syllabus. Faculty prepare the pre-class materials and make them available to students based on the course plans and use various teaching-aids for effective delivery of curriculum.

College strictly adheres the guidelines of the university in conducting internal examinations with a well-planned manner and ensures completion of syllabus in time and facilitates conduction of remedial and revision classes which give optimum results. Feedback from the students helps the institution for better delivery of curriculum in the subsequent semesters.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Sri Vani Degree and PG (SVD&PG) College has a well-defined standard operating procedure to develop the academic teaching plans and it follows a well-defined Academic Calendar (AC) which strictly adheres to university academic calendar. The annual AC is prepared by the affiliating university and the college strictly adheres to the AC prepared by the University. Based upon the university AC the college prepares college academic calendar with the help of Academic council of the college. The College Academic council of the college consists of all the HODs along with librarian and physical director. The college activity calendar earmarks the start and end dates of each semester, and it also consists various circular, co-curricular and extra circular activities to be conducted, the internal evaluation schedule and the tentative schedule of external evaluation.

The institution prepares the College Academic calendar by understanding the Program Outcomes and Course Outcomes based on these the activities are planned. The College AC lays down a very strong foundation of the academic delivery. It further propagates the Institute's vision and mission. Preparation of the AC begins well before the commencement of the academic year. The institute follows diverse evaluation parameters for each course which are dependent on the student's participation in an activity and demonstrating the required skills. The AC is communicated to the students by displaying it on the college website, notice board and in the college prospectus.

The college has built in mechanism to ensure syllabus completion and conduct of CIE within the time frame. Remedial sessions are conducted on weekdays and after college hours for slow learners. The Academic council of the college balances the trade-off between strict adherence to the Academic calendar and conduct of CIE. The AC reviews the gaps and take appropriate measures to implement them.

The Institution follows the guidelines of university in conducting, evaluation of answer scripts and schedule of examinations. With well planning, the college ensures completion of syllabus within time and facilitates conduction of remedial sessions and revision classes that give optimum results. Feedback from the students helps the institution for better delivery of curriculum in the subsequent semesters.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 16

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 84

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
08	22	19	17	18

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 52.59

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
184	652	511	656	683

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

SVD&PG College always feels that it is the responsibility of higher educational institutions to address and educate the students on the issues related to gender inequality, environment and sustainability, human values and professional ethics. The College integrates these issues into the curriculum and the following measures are taken.

Gender Issues

The college always focuses on issues of marginalized community and the inequalities and inequities existing in society. The institution has strong focus on Gender differentials in the socialization of children; and differentials in participation in the work force; marginalization faced by women in governance and policymaking, feminization of poverty as well as inequities of hunger. Women Empowerment Cell of the college is actively functional in arranging the following activities.

- At the beginning of academic year with the help of management the Women Empowerment Cell (WEC) conducts an orientation program to the students of the college to sensitize them on various programs by inviting lawyers, doctors, and social reformers to eradicate gender discrimination.
- Special emphasis were made by the Management of the institution in promoting values among the students and staff and gender bias is completely banned in the campus.
- The WEC is constituted to attain the following objectives.
 - 1.To remove the gender-inequality among the students and staff for which WEC conducts special consciousness programs to uplift the women in the society.
 - 2.The WEC creates awareness among women students on various job opportunities along with self-employment details.
 - 3.The Management of the college with the help WEC encourage women students and staff to organize various programs in the college campus.
 - 4.WEC dedicated in organizing interactive sessions with eminent personalities of different walks of life.
- **WEC is constituted with the following members.**

1	Principal	Chairmaen
2	Senior Women Faculty	Convener
3	Women Faculty from Science department	Member
4	Women Faculty from Arts department	Member
5	Women Faculty from Commerce department	Member
6	Two Women Students from UG Courses	Member
7	Two Womwn Students from PG Courses	Member

o

Environment and Sustainability

The affiliating university introduced Environmental Science as foundation course for all programs. The main aim of this course is to gain awareness on biodiversity, and embark on an endeavor to understand

the serious environmental concerns. To address the Environmental issue at the college level the college has constituted committee called “Vanam- Manam”, the main objective of the committee is to promote plantation in and around the college campus. At the college level, various programs like ‘Neeru-Chettu’ and ‘Vanam-Manam’ are conducted every year to address the issues related to environment and biodiversity. Vanam-Manam Committee and with the help of students and faculty 200 samplings was planted in the campus and the management has provided a water pipeline to supply water to the planted samplings.

Human Values and Professional Ethics

The affiliating University has introduced the course on Human Values and Professional ethics in the First semester, to create awareness among the students about the Human Values and Professional Ethics. The curriculum incorporates the professional, moral and social obligation of an educated professional. Appropriate values commensurate with social, economic and cultural realities are focused to inculcate respect and tolerance to various diversities.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 17.49

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
122	67	56	17	0

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 10.63

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 122

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1.Feedback collected, analysed and action taken and feedback available on website

- 2. Feedback collected, analysed and action has been taken
- 3. Feedback collected and analysed
- 4. Feedback collected
- 5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 33.55

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
486	401	303	295	366

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1140	1140	1140	1060	1030

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 50.22

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
361	308	227	221	269

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

This institution utilizes every possible opportunity to understand the requirements of the students. The Institution starts assessing the learning levels of students right at the admission-process. When the student walks into College after admission, the faculty members counsel the Student, helping with choosing the courses and program. An orientation program is organized after the admissions to explain the details of courses, mode of internal-assessment as well as facilities in college. Student's knowledge and skills assessed by considering their personal data, along with academic details in the qualifying-examination. Before beginning the course, faculty gets the pulse of the students in class by assessing their knowledge and their comfort level with the medium of instruction. By taking all above parameters into consideration students are classified as **advanced** students and **students with additional learning needs**. After the classification the following initiatives are taken by the institution.

Students requiring additional needs

The college is situated in the second-most drought prone area in the country and most of the students with additional needs are of first-generation College students in their families. Most of them hail from Telugu Medium background, hence the college conducts special classes to improve their interpersonal skills, proficiency in communicating in English, improving confidence, basic knowledge in computer operations, etc. The following measures are taken to improve the Students with learning deficiencies:

- Special care is taken to address the slow learners in the classrooms and as well as in laboratories.
- Special classes are conducted to clear doubts and help with any personal difficulties regarding the subject
- Principal and HODs ensure that the teaching and learning outcomes are achieved through careful monitoring the performance of students in formative and cumulative assessments.
- Consistent poor performers are identified, and additional coaching classes are arranged after the classes.
- Study material on important topics is prepared and explains them in their native language if necessary.

Advanced-Learners

Faculty members motivate the advanced learners to strive for higher goals. They are provided with additional inputs for better career planning and encourage them to study beyond the requirements of the syllabus.

- Experts from the different institutions are invited to conduct the classes for the difficult topics
- Motivating to involve in projects as per prescribed by the university to inculcate research orientation and practical awareness
- Organize seminars, group discussions, technical quizzes regularly to develop analytical and problem-solving abilities in them and thereby, to improve their presentation skills

- Possible rote learning is discouraged, and advanced students are challenged with self-learning or problem topics, mini-projects, competitions, etc.
- Motivating students with awards, and recognition for securing highest marks or Ranks in the university examinations
- Motivated to learn independently by utilizing library and by researching on the internet.
- Motivation to appear for competitive exams by utilizing library
- Accesss to computer with internet connection and also Campus-wide Wi-Fi connectivity for access of information for independent learning
- Guest lectures and interactive sessions/workshops are held to motivate students
- Faculty members regularly provide updates to the outgoing students for higher education and also encourage them to enroll in PG.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 32:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institution trusts the quotes of Benjamin Franklin “Tell me and I will forget. Show me and I may remember. Involve me and I will learn” the college strives to be Student-centric, to impart the concepts to students based on experimental learning, learning by participation and to adopt problem solving methodologies to enhance learning experience and believes all these methods gives the finest results.

The faculty and management of the college encourages students to participate in various academic and co-curricular activities conducted within and also outside the College environment. The College encourages the students to participate in field trips, Seminars, Quizes, Debates, elocution competitions.

Students are given individual projects and assignments, focusing/encouraging on self-study and independent learning. The students are also encouraged to participate in group projects and activities which promote peer learning and team building. Classroom discussions, debates, presentations by students, brainstorming sessions, creating mind maps, role play, facilitate participative learning. Extension activities, internships and trainings ensure experiential learning for students. College provides and encourages the students to use Internet for downloading necessary information, Newspaper reading, use of Library with reference materials, professional or scientific journals, past student Projects, as well as accessing digital library etc., for enhancing their classroom learning. During practical sessions, emphasis is provided to

impart what the student requires rather than what the teacher knows.

Experimental Learning

- The practical sessions in the departments mainly focus on what the student requires rather than what the teacher knows.
- The academic programmes of the college are designed in such a way that to provide the best professional skills to the students at the college.
- The college encourages the students to learn from their experiences during various learning activities assigned to them like lab postings, seminar presentation, assignments, preparation of posters, project work, Industrial visits, etc.

Participative Learning

- To encourage participatory learning, the students are encouraged to participate in group discussions, Quiz, debates etc., and are conducted during regular teaching hours and also encouraged to participate in Group Projects.
- The college believes that students can able to know their social responsibility through participating in various extension activities like; Immunization Programmes, National Health Activities, Blood Donation and Health Check-up Camps etc.
- The college invites experts from various fields and academia to share their experience with the students and programs like these inspire the students for the real time job scenario.

Problem based Learning

- All the departments of the college adopt problem based learning as a regular practice. The students are made to think based on the problems given to them based on their theoretical and laboratory knowledge to arrive at a probable solution. This kind of practice gives the students the capabilities of independent thinking and analyzing various types of problems in an analytical manner.

Assignments, Study Projects, Classroom Seminars, Group Discussions, Field Trips, Surveys, Exhibitions, Elocution Competitions, Essay Writing Competitions, National Seminars and Workshops, access to the Internet, Newspapers, Books, Journals and e-journals in the library enhance the quality of the learning experiences of the students of this institute.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The management of the college always encourage the faculty and students to utilize ICT enabled tools for effective teaching-learning process.

- The college management has provided fiber optic Internet and Wi-Fi connection throughout the

college and laptops, Tabs, projectors, Smart Boards, Audio-Visual aids for better content delivery. The faculty and students can access them throughout the campus and faculty uses laptops, tabs, LCD projectors in the classrooms and laboratories to make learning more interesting for the students.

- The faculty members are encouraged and granted full freedom in adopting their own effective approaches in transacting the curriculum. Internet enabled computer systems has been installed in the computer laboratory for all the students to increase their learning experience.
- Lecture method is used by all the departments replacing traditional chalk and talk method.
- It becomes easier for a student who understands a subject matter from different perspectives in a convenient and easy manner, keeping this in mind the faculty encourages the Students to use internet media such as You-Tube, Pin-rest videos to learn new things.
- College regularly motivates the faculty to participate in Workshops, Seminars, Conferences, Refresher courses. The information gathered from these activities help the faculty to deliver current trends to the students. The management of the college encourages the faculty to attend these kinds of activities by providing financial support.
- Students are encouraged to prepare models and exhibit them in the classroom and also encourage them take up projects as part of their regular and cluster subjects under the choice-based credit system (CBCS) to put their knowledge into practice.
- Students are encouraged to prepare various teaching-learning material like charts, posters, small videos and short films to improve participative learning.
- Certificate courses related to general subjects and curriculum are designed and offered to make the teaching process creative and at the same time, students get extra knowledge than their counterparts.
- College regularly arranges Invited lectures by eminent resource persons which gives diversified teaching-learning experience to the students.
- Bright students are encouraged to solve previous university question papers. This activity helps the students to appear in the final examination with more confidence.

Open Educational Recourses

The Management of the College encourage to use Open Educational Resources (OEMs) which include full courses, course materials, modules, textbooks, and software. Teachers are requested to develop and share their notes and teaching material with other teachers. The faculty and students at our institute are given free access to the internet throughout the college campus. This helps them to collect learning material from the WWW. The college is having subscription to digital library which contains several books and journals of various subjects.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 32:1

2.3.3.1 Number of mentors

Response: 36

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 16.97

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	6	6	6

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest

completed academic year in number of years)

Response: 0.2

2.4.3.1 Total experience of full-time teachers

Response: 7.0527

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The institution ensures that all students are aware of the evaluation process through the college prospectus which is updated annually. An orientation programme is held at the beginning of every academic year for students and their parents regarding evaluation process and the schedule. Further, the academic committee of the college recommends a basic structure for the continuous internal assessment of theory and practicals with guidelines for dealing with absenteeism. Guidelines for teachers and students for internal assessment are prepared as per the university norms and are made available to all faculty members. A Committee was formulated when the CBCS system was started to monitor the continuous evaluation in practicals to ensure uniformity in all courses and departments.

The internal assessment to award internal marks is done based on marks secured, academic performance, attendance, participation in various curricular, co-curricular, cultural sports and extension activities. The institution has an effective mechanism for redressal of grievances pertaining to internal assessment. Transparency is maintained by teachers as they collaborate in the committee to assess every student.

Salient features regarding evaluation process

1. Internal Evaluation is made based on the two mid semester examinations.
2. The mid examination schedule is displayed well in advance and circulated to students by sending circulars and displaying examination schedule on the notice boards in the college.
3. Internal examinations are conducted strictly as per the norms of affiliating university.
4. After Internal examination the papers are evaluated immediately by the faculty members.
5. After evaluating the answer scripts the faculty distributes the answer scripts to the students for verification to ensure transparency and if any discrepancies found by the student are corrected by the faculty.
6. The institute follows 100 percent transparency in the internal assessment. The overall performance of the student is taken in to consideration while giving internal marks.
7. Mid-term question papers are set by the concerned faculty member and they keep the question paper confidentially.

8. The faculty members sets the Mid question papers in a similar pattern of external examination so as to familiarize the students about external examination process.

In addition to internal examination the students are assessed by giving assignments. The student must submit the given assignments to the staff concerned within stipulated time. The assignments are corrected by teachers and rectify the mistakes and clarify the doubts. The students are asked to give classroom seminars on allotted topic to them.

Continues Evaluation process helps to improve student regularity towards theory and practical classes as there are marks for each class attended and assignment completed. Each department has worked out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different assignments.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

As an affiliation institution of Sri Krishnadevaraya University, the college follows the guidelines of university for conducting internal examinations. At the beginning of every semester the students are made aware of internal examination dates and asked to take note of the same and get prepared accordingly. Sufficient time is given to the students for preparation for the examination.

- The institute's faculty maintains confidentiality while setting the question paper for the internal assessment examination.
- Evaluation of internal examination answer scripts, the faculty member asks the students to verify their answer scripts and asks them for any discrepancies. If any found the faculty member corrects it and then asks to satisfy themselves about the valuation.
- The internal marks are displayed on the notice boards, and the same is also communicated to their parents.
- Even in the practical one internal will be conducted with peer evaluation.

Students of the college are aware of the internal assessment process and schedules of the examination through circular. The Principal, IQAC coordinator and Convener of Examinations monitors the process of internal examinations. The examination committee of the college strictly reviews the marks awarded before submitting internal examination marks to the university. Transparency and security of evaluation system is ensured by this institution, and it has an effective mechanism for redressal of grievances pertaining to internal assessment in three levels, i.e., Faculty, Head of the Department and Principal. Hence the institution maintains transparent and robust in terms of frequency and variety of internal evaluation. Due to this evaluation and measures taken by the institution the college can able to get good results in the examinations.

Grievances related to Internal Examinations

The institution follows transparent, time-bound and efficient three stage mechanism to handle all the internal examination grievances as follows

1. First Stage at concerned Faculty level: The teacher gives evaluation script to the student for verification. The student verifies the corrected script and raises his grievances if any in the evaluation process. In such cases the concerned teacher explains the student about the grievances raised. If the grievance is not settled at this stage then the student may approach to Head of the department i.e Second Level.
2. Second Stage at Head of the Department level: In this level the student places the grievance before the Head of the Department for resolution. The HOD looks into the matter and suggests the solution to the raised grievance. If the student is not satisfied then the grievance is placed before the principal i.e third stage.
3. Third Stage at Principal level: In this level the grievance is placed before the principal in writing to the principal. Principal who in turn nominates Associate / Assistant professor other than the teacher concerned to look into the grievance. The teacher nominated by the principal, in turn, will examine the grievance critically to do justice to the student. The outcome is explained to the student by the Principal with reasons and the decision / outcome arrived is final.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (Cos) are developed based on the syllabus prescribed for the program by the affiliating university. All the Program specific outcomes and Course outcomes are incorporated in the syllabus and displayed in the institutes' website and as well as communicated to the Students and Staff. A Copy of Syllabus along with POs, PSOs and COs are made available in the Library.

The College offers the Following Courses

1. B. A History, Political Science, Telugu
2. B. A Sociology, History, Rural Development
3. BBA Bachelor of Business Administration
4. B.Com Computer Applications
5. B.Com General
6. B.Sc Biochemistry, Zoology, Chemistry
7. B.Sc. Biotechnology, Microbiology, Chemistry
8. B.Sc. Mathematics, Electronics, Computer Science
9. B.Sc. Mathematics, Physics, Chemistry
10. B.Sc. Mathematics, Physics, Computer Science
11. B.Sc. Mathematics, Physics, Electronics
12. B.Sc. Mathematics, Statistics, Computer Science
13. B.Sc. Microbiology, Biochemistry, Chemistry
14. M.A English
15. M.A Telugu
16. M.Com General

- 17.M.Com Professional
- 18.M.Sc Biochemistry
- 19.M.Sc Computer Science
- 20.M.S.W Master of Social Work

For all the above courses POs, PSOs, and COs are clearly defined and the same is communicated to the students at the beginning of the semester. The faculty members of the college explain the learning objectives and expected outcomes for each course at the beginning of the session as well as before each unit in the syllabus to the students. This helps the students appreciate the topic being covered in class as they see the relevance. All the departments in the college prepare laboratory experiments, field work, co-curricular activities are done based in the POs, PSOs and COs.

By keeping in view of POs, PSOs, and COs a well-organized time-table is prepared by considering the curriculum and the core objectives of the subject. In time-table balance is maintained between theory and practical sessions to meet the POs, PSOs and COs. Skill development programs are given weightage where the practical learning is required.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Affiliating University designs the syllabus the UG and PG Programmes which are offered by the institution. In most of the cases the syllabus is well designed by the Affiliating University and all the programs have their own objectives and methodology to achieve the Program Outcomes. In some programs only theory papers are designed and whereas for some programs both theory and practicals are defined. To attain the Program Specific Outcome of a particular course the subject teacher use Direct or Indirect measures to achieve overall objectives of the program.

In order to measure the attainment of objectives the institute uses simple and direct measurement tool in which each student is assessed based on the marks obtained in the internal tests and in the unit tests in each semester for each subject. The institute also uses other methods to measure the attainment level of students are Student Assignments, Seminar Presentations, Internal Examinations, Study Work and Assignments, Lab Practical Knowledge, Project work /Industrial Visits, Social Service & Ethics and Other co-curricular activities are also considered for measuring / assessing the attainment of each course outcome and specific program outcome of the student.

After declaring the semester result the Principal, IQAC, and Examination Committee of the college monitors the progress of the various courses and based on the result of end-semester. "Annual Academic

Report" and "Result Analysis" are prepared and sent to the management. Basing on the result and outcomes of various programmes at various levels principal conducts meetings and analyses the result, lecturer-wise, programme-wise, and course-wise. Basing on the analysis the principal gives proper instructions and guidelines to the teaching staff and students for the betterment of outcomes.

The objectives and outcomes of specific courses are put up on the notice boards in each department, laboratories and on the college website. Continuous assessment provides feedback on the efficacy of the teaching-learning process and learning outcomes of each course.

2.6.3 Average pass percentage of Students during last five years

Response: 72.81

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
136	167	227	214	338

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
240	239	294	272	414

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	17	17	17

File Description	Document
List of research projects and funding details	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

Sri Vani Degree and PG College is an Under Graduate College and having PG departments, hence there is no provision of separate research center and there is no separate budget is allocated for research. The College is not recognized as a research center. However, the management of the college identified the importance of research. The management encourages the Faculty members of the college and students by providing financial assistance to attend National Seminars, Workshops conducted by universities and other institutions. The College Management also encourage the faculty members and students to utilize the online journals subscribed by the institution to update the knowledge in their field of study and to gain the knowledge of current trends in the industry and research.

The management of the college encourages the college faculty to register for the research programs and they are encouraged to publish research papers in peer reviewed journals. The College Faculty who have registered for research programs are given special leaves to carry out their research work smoothly. Faculty members are who registered for Ph.D research Program are encouraged to use the college laboratory, computing and library facilities to carry out their research work without any interruption.

The Management always encourages all the faculty members to register research programs and provides special leaves to carry out their research. The College creates research temper by arranging guest lectures among the faculty and students by inviting eminent personalities to the college.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**Response: 2**

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards**3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years****Response:** 0**3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years****3.3.1.2 Number of teachers recognized as guides during the last five years**

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**Response:** 0.03**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.03

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Since the inception, the college is giving equal importance to Academics, Social Service and Physical Education in moulding the student character. The college is committed to make the students as true future citizens having social responsibility and to react to the social issues in a positive manner. The institution utilizes every opportunity to inculcate community conscious and designs the programs in such a way that the students learn from the practical experiences. The NSS and NCC wings of the college do not remain ornamental. The NSS has a strong hold in the college and these units are headed by dynamic Programme Officers who carry out the task of "Service beyond Self". The College is consisting of two NSS Units and discharge their services, in true spirit by engaging their students in various programmes of public utility both in urban and rural areas.

NSS

The college has adopted Kakkalapalli and Rudrampetta village to make it Free from Open Defecation as a

part of ODF activity. The college actively participated in “Janmabhoomi Maauru programme” of the State Government. AIDS day, National Youth Day, International Woman’s Day were celebrated on our campus with speakers from among the staff highlighting the importance of these days. Though it is ritual and routine every year, it is intended to put across the message in its true spirit.

The institution conducted several programmes on HIV / AIDS Awareness, Pulse-Polio, Child-Labour, Swatch-Bharat, Health-and-Hygiene, Massive-Tree-Plantation, SHGs, etc., in collaboration with Government and NGOs. Students raised funds for the benefit of victims of Natural Calamities. The staff and students generously participate in several programs organized by various civic-bodies and actively participates in rallies, clean-and -green programs organized by the government organizations. The Institution educates all the students to understand the importance of providing their services in rural areas. The institute has two NSS Units for conducting extension-activities. Students and faculty of the institution takes up extension programmes to promote social responsibility among the students.

This institution-neighborhood network helps:

1. Students, teachers & community to share ideas, knowledge, resources and experiences to create healthier communities.
2. Community and student - teacher interaction, which provides opportunity for the student to learn various methods in research and development of knowledge.
3. Providing opportunity to utilize community as a source of teaching -learning material for faculty and students.

NCC

Two NCC units are currently available in the college in which the girls unit was started in 2013 with 100 strength and this is running under the leadership of B. Narmada. The boys unit is started in the year 2021 with 80 strength under the leadership of B. Rama Swamy Naik. These units are excelling in all the national and social service activities and NCC Students of College participates in NIC at New Delhi and participated in Republic Day Celebrations parade.

This prosperous institution has an excellent rapport with the neighborhood community. The Institute maintains good networking with community stakeholders. All the activities are organized in consultation and with active participation of community for “Sustainable Development”.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 79

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	31	10	14	15

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 266.36

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1541	5032	2336	2191	2390

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 7

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	3	0	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 4

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	1	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

To cater to the needs of the students, Sri Vani Degree and PG College is functioning from its own building built in a serene atmosphere far away from sound and air pollution. The Institution sprawls across more than 7500 sq. Meters of build-up area nestled around 3 acres of land. All the classrooms, laboratories and departments are spacious with ambient light and air and the college is well connected with all the areas of the town and villages. All the programmes offered in the college are supported by outstanding infrastructure facilities, well equipped laboratories.

The college has well equipped laboratories and classrooms and library with 5404 books and periodicals. The administrative block has enough and spacious rooms for doing administrative works. The institution has 35 fully functional Classrooms. The mode of teaching is combination of both conventional Chalk & Talk method along with Digital mode. Each classroom can accommodate 60 number of students and the college is having 06 ICT classrooms.

The buildings are aesthetic with sufficient light and air, lecture halls with convenient seating arrangement and audio visual facilities in the digital classrooms. The Institution has the necessary infrastructure for the effective and smooth conduct of all its academic programmes and activities. The following facilities are available for conducting curricular and extracurricular activities.

Learning Spaces :

The college has sufficient number of classrooms to run its lecture classes and practical sessions. ICT Classrooms and laboratories are equipped with audio-visual aids to enhance their learning experience. Totally the college consists of 35 classrooms for lecture classes and 09 laboratories for the conduct of practical sessions.

Floors	G+2
Classrooms	35
Seminar Halls	02
Chemistry Lab	01
Physics Lab	01
Electronics Lab	01
Computer Labs	04
Microbiology Lab	01
Biochemistry Lab	01
Bio-Technology Lab	01
Zoology Lab	01
ICT enabled Classrooms	06
Central Library	01

Library facilities:

The College is having a Central library and automation process is under progress and it has a rich and varied collection of books, some rare ones which no longer in print, and academic journals, both national and international. The College is subscribed to Delnet facilitating online library facility to students and teachers around the clock. 04 Number of Computer with Internet facility is made available for the students and staff to make use of the digital library.

Computing equipment and internet facilities:

All departments of the college are equipped with computers with Internet connectivity. The college is having three computer labs with latest configuration computers to cater the needs of the students. Totally The college is having 100 computers total. All the computers in the computer lab are connected to internet. The college subscribed to 100 Mbps Internet connection and the whole campus is Wi-Fi enabled to browse the internet.

Co-Curricular Activities :

One open Air Auditorium and 02 seminar halls with more than 150 Seating Capacity each with Audio Visual equipment.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**Response:**

Sri Vani Degree and PG College, Anantapur is having spacious ground for playing sports and games very near to the college building. The college ground is having courts for Volley Ball, Kabhadi, Kho-Kho, Cricket Practice Net. The college is having a separate sports room with adequate furniture for storage of sports equipment. The college always encourages the students to participate in sports and games. The college is having teams for different sports. The college Students participate in various inter-collegiate, A.P state, national and inter-university competitions. Along with spacious grounds the college is having well-equipped gymnasium with latest equipment such as twister, tread mill, front pulley, abdominal board and bench press.

Institution organizes intra collegiate competitions in sports and games every year and distributes prizes like cups, medals, certificates and cash incentives. The institution conducts competitions at inter collegiate level in association with the University and also holds inter university selections in various events. Sports and Cultural Committees exist to organize these events.

The College encourages students to participate in sports and games. The sports club comprises two faculty coordinators and student coordinators for games who encourage students to play cricket, badminton, table tennis, kho-kho, chess and caroms. The college two appointed a two Full time Physical Directors. The Physical Director coaches the students and encourages them to compete at University, State and National Levels. Separate Sports Register is maintained by the Sports Club and monitored at regular intervals by the Physical Director. Our students have participated at intercollegiate, State and National level sports events.

Cultural Committee

The college staff and management encourages the students to participate in cultural programs at institute level, university level, state and national level. Annual cultural programs are conducted for college day program. Awards are also given to talented and meritorious students during annual program. The college is having a open air auditorium and one seminar hall to perform cultural activities.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 12.5

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 6

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 52.35

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	4.14	14.19	15.38	53.78

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Sri Vani Degree and PG College, Library is housed in the college premises in a separate spacious room. Library is equipped with 60 seating capacity. Library is fully automated with all its subsystems having air-ventilated Reading room and has Fiber Optic connectivity and Wi-Fi.

The College Library has on stock about 5404 books on various subjects and bound periodicals. Some rare and out of print books and journals are also available. Over 04 Periodicals and 03 newspapers are available in the Library Reading Room.

Name of the ILMS software : Delnet

Nature of automation: Fully Automated

Year of Automation:2021

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 16188

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
10917	16550	44593	4995	3885

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 3.8

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 45

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The Management of the Sri Vani Degree and PG College gives top priority for IT infrastructure development as the management of the college realizes the correlation between adequate IT infrastructure and effective teaching – learning. The Institution provides updated computational facilities for students and its teachers. The institution is having 04 computer labs and they are equipped with latest configuration computers. All the departments of the college are provided with computers for academic and administrative purpose. The whole campus is enabled with Wi-Fi.

IT facilities for the purpose of Academic

The college updates its IT facilities every year as and when required. The 04 computer labs are well configured with required hardware for high processing. The computer labs are provided with scanner,

printer and projector for conducting lab work smoothly. The college is having 6 ICT classrooms for better understanding of concepts of their subjects and ICT classrooms are connected with internet. The Library of the college is equipped with 04 computers for accessing online books, journals and to download study material. The whole college is Wi-Fi enabled; the students can access the study material from anywhere in the college campus. The College is having 100 latest configuration PCs for the usage of students and staff. The college subscribed to 100 MBPS internet with fiber link connection. This fiber link is connected to all the departments of the college. The College promotes the idea of student-centric study environment and to fulfill that idea the infrastructure has been set up, which includes the e-class rooms, projectors in the Labs and few Classrooms. A well-equipped two Seminar Halls with a capacity of around 150 seating capacity is also made available in the Campus. The whole Campus is provided with Wi-Fi connectivity.

IT facilities provided for Administrative Staff

The College is provided computers, laser printer, scanners and internet facility for every administrative staff. The principal chamber is equipped with Laptop, Laser Printer, Scanner and Internet facility. The non-teaching staff are regularly refreshed with latest technologies with the help of Computer Science department of the college.

Optimal deployment of infrastructure is ensured by the institution through conduct of workshops/awareness programs/ training programs for faculty and non-teaching staff on the usage of new technology and infrastructure. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time. All these Facilities are being extensively used by the faculty and students for Teaching /learning process. Renewal of AMC is done at the beginning of the academic year for the IT Infrastructure. For better bandwidth the institute is tied up with Reliance Jio for providing free 4G data through Wireless Routers to all students, faculty & staff members.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 11:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 250 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 21.44

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	11.29	14.23	8.2	7.14

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Sri Vani Degree and PG College has an effective mechanism for continuous monitoring, up-keeping, optimal utilization and improvement of both curricular and extra-curricular facilities, services and equipment available in the college campus. Required Budget allocations are made annually to meet the maintenance expenditure of all the facilities.

The college has formed a Maintenance Committee that oversees the maintenance of buildings, classrooms, laboratories. The college appointed adequate in-house staff to meticulously maintain hygiene, cleanliness, and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc., are cleaned and maintained regularly by non-teaching staff assigned for each floor. Washrooms and rest rooms are well maintained. Dustbins are placed in every floor. The Green Cover of the campus is well maintained by a Gardener.

Safety rounds are also carried out by the top Management /Principal and instructions are issued for changes / modifications in the facilities. Preventive and breakdown maintenance of all the lab equipment and machines are carried out periodically. All other high-end equipment is under AMC. The College Lab assistants work under the supervision of the HOD to maintain the efficiency of the Lab equipment. The campus maintenance is monitored through surveillance Cameras. Proper inspection is done, and

verification of stock takes place at the end of every year.

Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the Administrative office. The requirements are collectively processed in every semester break to keep things ready for the new semester. The library is regularly using pest control sprays periodically by the maintenance department of the library. A Top-level committee is constituted by the Management to involve in the maintenance of infrastructure facilities. This Committee looks after the regular maintenance of civil works, furniture repairs, painting, carpentry, plumbing and housekeeping. The non-teaching staff of the computer science department is also trained in maintenance of computer equipment.

The Management of the College constituted different committees for maintenance of infrastructure facilities & equipment. The following are the committees

1. Building and Maintenance Committee

2. Purchase Committee

3. Library Committee

4. Computer Resource Committee

Building and Maintenance Committee

The Building Committee of the college is constituted by the Principal, Vice- Principal and Staff members of the college by the management. The committee is responsible for making suggestions regarding maintenance of building and this committee recommends for academic infrastructure in the college as per the needs of the departments/college as and when required. It also carries out the required civil works in the college. The Structure of the Committee is as follows.

Principal	Convener
Vice- Principal	Member
Senior Lecturer from Science Department	Member
Senior Lecturer from Commerce Department	Member
Senior Lecturer from Arts Department	Member

As and when required the committee gives suggestions based upon the requirements and the same is placed before the management. Based on the suggestions from the committee the management sanctions the amount to perform the work.

Purchase Committee

All the purchases of the equipment of the college is done after prior approval and scrutiny by the purchase committee to ensure optimal utilization of funds allocated to the respective departments each academic year. Purchase Committee approves its expenditure based on quotes and technical quotations. The composition of committee is consisting of Principal, Vice-Principal and all the heads of the departments.

Library Committee

College Library Committee includes Librarian and two senior most lectures. Most concerning purchase, issue and up-gradation of library facilities are decided in this committee. The Committee meets two times in an academic year and gives appropriate suggestions to maintain the library.

Computer Resource Committee

The committee is composed of Head of the department and all the faculty members of the computer science department. This committee monitors the three computer labs in college. The non-teaching persons in the computer science labs are trained to maintain the computers for smooth working.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 68.83

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
864	647	614	671	802

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 37.61

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
218	404	445	439	410

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.41

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
23	1	1	0	0

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 15.17

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 54

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural**

activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 31

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	25	3	0	3

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The Sri Vani Degree and PG College has well-disciplined and proactive Functional Student Council and the institution selects the Students Council and Class Representatives in a democratic way based on the academic performance in their External University Examination. The principal of college acts as the Chairperson for the student Council. A student who excelled overall in the sports and games is nominated as General Captain of the College for that academic year.

Activities:

Providing leadership in organizing quiz, elocution and essay writing competitions, sports and cultural activities. To serve as a bridge between management and the students and to maintain peace and harmony among the students within and outside the campus.

Funding:

Most of the activities are funded by the Management and the students are free to collect and spend.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**Response:** 2**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description**Document**

Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)

[View Document](#)

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

Sri Vani Degree and PG College Alumni association is a registered body (131 of 2021), the old students of the college maintain an affectionate and sentimental relationship with the college. The Alumni, who are in the media, give vast coverage to activities at the college and thus promote the courses and events. 40% of the present teaching staff are alumni of this college. It shows the stupendous output of the college that has been produced.

The institute hosts reunion meets of alumni. During such meets the institution takes the initiative and explains the progress of the college. The alumni contributions in kind as given below are in a budding stage with many major contributory plans to come up in future.

5.4.2 Alumni contribution during the last five years (INR in lakhs)**Response:** E. <1 Lakhs**File Description****Document**

Upload any additional information

[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Sri Vani Degree and PG College has a well-defined vision and mission that addresses the needs of all the stakeholders. The governance of the institute is reflective of an effective leadership in tune with the vision and mission of the institution. The institution is committed to impart quality and value-based education which leads the students employable after their education in the college. The institution intends to produce the students who have both physical and material strength by inculcating human values through education and making them real human beings with a human touch, care, and concern towards the society where they are living.

Vision:

To provide quality and affordable education in the draught prone area with humane and professional values while equipping the students with life skills and education

Mission:

- To offer courses, which enhance humanism, social responsibility and improve the skills for employment
- To inculcate values of discipline, scientific techniques and critical thinking
- To improve intellectual and creative capacity of youth from draught prone area, empower them to assume leadership and market acceptability

Leadership

The Management of the organization is proactive in developing the college and follows confluence approach with the Principal and the Staff of the college. With this approach of management the institution develops and implements the plans to achieve mission and vision. The Executive Council of the college works in close collaboration with the Principal to regulate and maintain an amicable and scholastic environment required to achieve mission and vision of the college. The Principal as the Head of the Institution along with the members of Teaching and Non-Teaching staff implements the decisions and policies of the management. The head of the Institution personally communicates with the staff to ensure that they are not encountering any hurdles in achieving the goals. The Staff Council of the college meets regularly and discusses about curricular and co- curricular activities to be conducted.

The teachers of the college will maintain communication with the parents by conducting regular meetings to discuss the overall progress of the students. The Commissioner of Collegiate Education conducts Academic Audit annually. Moreover, under the leadership and guidance of principal all the faculty members participate in designing and implementing the strategic action plans as well as maintain an eco-friendly green and clean college campus.

To relieve the rigors of college curriculum, the students are encouraged to participate in co-curricular activities such as Seminars, Quiz, Debates, Inter-college competitions, Workshop, Annual college sports and Cultural programmes.

The management specifically ensures the welfare of all the casual staff members through yearly salary increment, festival bonus and provision for leave as and when necessary.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Since its inception Sri Vani Degree and PG College believes in delegation of authority and also provides operational autonomy to all departments of the institution. Delegation of authority and decentralization is achieved by integrating Heads of the Departments and the Students representatives in the decision-making process. The college believes that decentralization has a potential to improve quality of education to the students. The institution includes all the stakeholders of the college in the decision-making processes to make administration an 'inclusive' and 'collaborative' process.

The management of the college gives freedom / autonomy to all departments to decide the distribution of workload, preparing & scheduling of the teaching/ lesson plans, deciding on the pedagogy of teaching, student assignments, paper setting and its evaluation and assessment. At the cross-sectional level, the department collaborates with various other committees in the achievement of the organizational goals.

Regular meetings are conducted wherein issues related to the day- to- day functioning and other operational issues are discussed and solutions/ suggestions are sought in a very democratic manner. The staff members of the college are encouraged and empowered to discuss and/or recommend various measures for the overall improvement of the Institution. Periodical Review meetings are conducted both department wise as well as committee wise on various activities.

Case Study of College Day Conducted by the Institution.

CASE STUDY

In order to celebrate the grand college day function the principal conducted a meeting on 17-02-2020 and discussed the various aspects to celebrate the college day function on 29-02-2020. As majority of the members expressed to constitute committees for conducting the college day smoothly. In this context the principal constituted the following committees.

- 1.Cultural Events
- 2.Gold Medalists
- 3.Literary Event Prizes
- 4.Invitation
- 5.Honoring
- 6.Felicitation
- 7.Sports Prizes Distribution

- 8.Refreshments
9. Visitors Book
- 10.Photo Session
- 11.Pooja
- 12.Stage Decoration
- 13.Disciplinary
- 14.Meals – Chief Guests
- 15.Meals – Boys
- 16.Meals – Girls
- 17.Jyothi Prajwalana
- 18.Receiving the Chief Guests

All the committees were called to meet on 25-02-2020 and reviewed the arrangements made for Grand Event to be conducted on 29-02-2020. All the staff and students were enthusiastically participated to make the program a grand success. Many sports competitions and elocution competitions were conducted on the topics of eminent personalities who worked for this institution. Various cultural programs were organized depicting local culture and human values with the fullest support and cooperation of other committee members, students and staff. All the committee members worked effectively and efficiently to make the program a Grand Event.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The guidelines for evolving strategic plans and deployment are stated in “ **STRATEGIC PLAN AND DEPLOYMENT DOCUMENT** “(SPDD). The strategic plan is evolved for every 5 years and implementation is reviewed periodically every year . Appropriate budgetary allocation are made as per Strategic and Perspective plan . Academic and Administrative activities are planned in consonance with perspective plan . The priorities and directions set out in strategic plan are reflected in academic and administrative activities. The strategic plan deployment facilitates prioritization between different programs with appropriate resource allocation for implementation in academic year.

STRATEGIC PLAN AND RESOLUTIONS FOR 2019-20 TO 2022-23

Approved by Governing body of the college, dated 01-06-2019

- To increase students intake in all UG and PG programmes.
- To introduce job-oriented skill development courses.
- To promote employment opportunities by organizing training and placements in the college.
- To augment infrastructure, in commensurate with increase in student strength.
- To enhance greenery in the college campus.
- To collect, manage and analyze feedback from all stakeholders and take remedial measures.
- To facilitate continuous improvement in teaching learning by introducing ICT.
- To achieve assessment and accreditation from national agencies like NAAC and NIRF.

- To form Alumni association and involve them actively in college development.

A case study of the Strategic plan deployment and execution is presented here.

College committee consisting of senior faculty with students make need analysis at ground level and bring to the notice of the Principal. Resources are identified by the Principal from the funds allotted to the college by Internal resources, Alumni and Voluntary organizations. The proposal is to be approved by Staff council and finalization of quotations, placing order, granting of contract are monitored by Central Purchasing Committee (CPC) in phased manner and final payment is cleared on satisfactory completion of the project.

The Strategic plan involved in free bus facility is presented herewith.

The need analysis is made by ground level staff on representation from students that they are coming from distinct villages to bus stand, from there the students need to spend money for coming to the college by share autos. Almost 70% of students coming to the College are from rural areas, which are 8 - 20 KM from college. Hence they badly need provision for providing bus facility to all the students from busstation to college. The proposal is discussed in Staff Council with Principal as Chairman and in consultation with management for financial aid and resolved to run buses from bus stand to college for free. Funds are met management resources for purchasing buses. The Free bus facility is provided to all the students in the college whoever needed.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Sri Vani Degree and PG College has a well-defined organizational structure in administration and academic decision-making for smooth administration process. The Governing Body of the college headed by the Correspondent whereas in academic matters the Academic Council / Staff Council headed by the Principal are the highest policy-making bodies of the Institution. The Governing Body of the college conduct meetings at least twice in a year. The Staff Council of the institution consists of all the heads of the departments and meets and discuss as and when necessary.

The Correspondent of the institution interacts with the Principal regularly and ensures that there is free flow of communication to enable smooth functioning of the organization. The Principal of the college heads both Academic and Administrative Functions and he is the overall Head of the Institution. The Management provides necessary administrative and academic support to the Principal. The principal constitutes various committees to implement the decisions and functions of the management and these committees help the principal in day to day administration of the college. In academic matters, the Heads of the Departments are designated to look after the functioning of the departments related to academic session planning, curriculum implementation and other relevant administrative activities. The college administration looks after the matters of admissions, examinations, maintainance of records and ensures communication with the Government, Affiliating University etc., in timely fashion. The Principal executes any academic and administrative plans and policies with the help concerned committees / cells.

By coordinating all the above Committee, the Principal ensures the smooth function of the organization and monitors the performance of the college. The Organizational structure of the institution is attached as additional information.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Institution has effective welfare measures for teaching and non-teaching staff. The following are the Welfare measures:

1. Reimbursement of travel expenses and registration charges are provided for attending National and International Conferences by the faculty.
2. Insurance facility to all un-aided staff.
3. Festival advances to IV employees
4. Fees concession will be provided to the wards, of those who are working in our institution.
5. Marriage Leave
6. Maternity Leave as per the AP State Medical Attendance Rules
7. 50% of salary to Un-Aided staff members on Medical Grounds.
8. Employment to the children of the deceased employees on compassionate grounds.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response: 0****6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Course, Short Term Course).**Response:** 62.61**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
30	85	0	0	0

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

The institution has a well-structured 'Performance Appraisal System' for teaching and non-teaching staff with an intention to keep consistency and improvement for all academic, non-academic and administrative purposes.

Appraisal Method for Teaching Staff

For Management Recruited Teaching staff, the feedback committee of the college collects feedbacks from the students on faculty and the management conducts review operations periodically from which the management can able to know information about percentage of syllabus completion, faculty teaching methods, teaching aids used, catering to slow and above-average learners, faculty competency levels, student discipline, involvement in administrative activities etc. At end of Academic year the faculty submits self-appraisal forms to the Principal. Based on the feedbacks, HODs appraisal and Students feedback, the Principal recommends annual increments and incentives to management.

Appraisal Method for Non-Teaching Staff

Salary appraisal for non-teaching staff is done based on the feedback given by the Heads of the Department/ Controlling Officers based on the following parameters.

1. Employee attitude towards institution, co-workers, students, etc.

2. Response to any instruction, guidance, correction and discipline by the Principal and office staff.
3. Ability to engage, motivate, supervise, and effectively maintain relation with officials and subordinates
4. Dependability of the employee in carrying out tasks assigned to him/her in a responsible manner.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal and external financial auditing has been recognized as an important function of an institution. Such investigation is considered essential and in order to provide useful feedback to the management of the institute, it regulates and facilitates the development of future policies and acts to strengthen its administration. The Institution has a mechanism for both internal and external audit by the statutory Auditors.

Mechanism of Internal and External Audit

1. Internal Audit process is taken up regularly on a quarterly basis by the institutes' Internal Auditors.
2. An External Auditing is done annually by a certified Chartered Accountant who conducts audit of all the accounts of the institution and files Income Tax returns regularly, every year.
3. The annual budgeting and approval by the management and stringent accounting procedures have a built-in mechanism to ensure effective and efficient use of financial resources of the College.
4. Auditor's Report is presented to the director and secretary

All expenses of the Institute are audited by an Accountant on a routine basis; books of accounts are prepared as per statutory requirement and audited norms and standard accounting procedure. The auditor ensures that all payments are duly authorized. The auditor conducts a statutory audit at the end of financial year. After the audit, the report is sent to the Management for review and approval.

The institution, in consultation with statutory auditor, regularly monitor the income and expenditure within the given budget as per the guidelines. At most of the times there will not be major deviations and minor deviations if any are immediately rectified by the institution as per the directions of the Auditors.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The main financial resources of the College are fee collected from the students and also In addition to these regular sources, efforts are made to mobilize additional finances to meet the demands of the institutional needs. Merit scholarships, medals are instituted for honoring outstanding students out of the donations collected from individuals, institutions and Alumni while maintaining good relations with them. The Management of the Institution supports financially in case of need and in times of financial inadequacies.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The College has constituted IQAC on 01-07-2021 with the primary task of developing a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution with the following objectives and functions:

Objectives:

- 1.To develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.
- 2.To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Functions

- 1.Development of various quality benchmarks /parameters for various academic and administrative

- activities of the Institution;
2. Facilitating to create a learner-centric environment conducive to quality education and to guide the faculty to adopt the required knowledge and technology for quality teaching/learning process;
 3. Collection of feedback from students, faculty, parents, and other stakeholders on quality-related institutional processes analyze and suggest appropriate action for continuous improvement;
 4. Organization of inter- and intra-institutional workshops and seminars on quality related themes and promotion of quality circles;
 5. Documentation of the all programmes/activities conducted in the institute leading to quality improvement;
 6. Acting as a nodal agency of the institution for coordinating quality-related activities, including adoption and dissemination of best practices in teaching and learning process;
 7. Creation and Management of institutional database through MIS for the purpose of enhancing the institutional quality;
 8. Creation of Quality Culture in the institution;
 9. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC and to submit Annual AQARs to NAAC every year.

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes are:

1. Implementation of Study hours for students with rural background after the working hours of the college.
2. Implementation of collaborative learning, in which the meritorious students are grouped and asked them to solve a problem by themselves, which enhances the quality education of the institution.
3. Regular collection of feedback from the stakeholders and the same is analyzed regularly.
4. Regular participation in AISHE and documenting the certificates.
5. Digitization of Nominal Rolls for answering queries related to students from various authorities.
6. Regular participation in NIRF and submitting data for Ranking.
7. Increasing the ICT enabled classrooms from 1 to 6 classrooms.
8. Establishing computers in the Library for accessing digital content by the students and staff.
9. Initiating NAAC preparatory work
10. Conducting Green Audit and Energy Audit in the college.
11. Periodic review of performance of Teaching Staff.
12. Organizing Skill enhancement programs for Teaching and Non-Teaching staff.
13. Review of Teaching Learning Process.
14. Access to internet through Wi-Fi enabled campus.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC is constituted as per the NAAC guidelines. However, the institution reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through its various Staff Council committees like the Academic Committee, Internal Assessment Committee etc. Students' Internal assessment and attendance is monitored and evaluated at periodic intervals. Placement cell organizes annual placement mela. The academic committee reviews the results and plans activities for the academic growth of the institution at large.

Various quality initiatives for improving the teaching-learning process taken up by the Institute are

1. Implementation of Study hours for students with rural background after the working hours of the college.
2. Implementation of collaborative learning, in which the meritorious students are grouped and asked them to solve a problem by themselves, which enhances the quality education of the institution.
3. Adopting Online Admission process by State Government.
4. Regular collection of feedback from the stakeholders and the same is analyzed regularly.
5. Participation in NIRF, AISHE, Academic Audit regularly
6. Increasing the ICT enabled classrooms from 1 to 6 and teachers are encouraged to use them.
7. Installing Wi-Fi Campus for accessing Internet.
8. Establishment of GYM in the College Campus

Organization of seminars, workshops, faculty enrichment programs and training for faculty as well as students, Value-added courses for students initiated, the use of ICT in teaching and learning encouraged. E-resources for various courses are regularly shared with students. Feedback from students, alumni and parents have formally been taken from 2015 and the data analyzed.

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Safety and Social Security: The institution gives highest priority to safety and security of students and staff and ensures a proper system in place so that both the genders feel safe and free to pursue their educational interests. The following initiatives have been taken by the college to foster gender equity.

1. The institution has installed CC (Close Circuit) cameras at different places in the campus for a strict surveillance.
2. Committees such as the Discipline Committee, Anti-Ragging Committee, Students' Grievance Committee are active and monitors continuously for a hassle free and Pleasant atmosphere for learning. As students also are members of these committees, it drives a sense of responsibility towards building and sustaining a secured environment.
3. The Student Council is a forum where equal preference is given to both the genders with a view to sensitizing them towards building an institution that is free from gender prejudices.
4. The institution has a network with the police administration and civil administration and organizes talks on gender related issues, ragging and other anti-social elements prevailing in the society.
5. On the request of College the police team visits the surroundings of college at the college starting time and at the end of the college time.
6. The Women Empowerment Cell has organized programs for all the girl students in the college on safety and defense mechanism techniques.
7. Dual exit gates for first floor. And all the electrical switch boards are serviced regularly.
8. A Grievance Box is provided by the institution and by police department.
9. Internal Complaint Cell to address issues on sexual harassment within the campus
10. Maintenance of a FIRST-AID Box in the office, Principal Chamber and with Physical Director.
11. Separate washrooms for the male and female students and staff.

Counselling:

The Institute follows a well-established and functional system for student support and mentoring (personal, academic and career counseling) i.e. Mentor-Mentee Program. At the beginning of every academic year the Institute conducts orientation programs and counseling sessions to all the fresh students so as to create a mindset conducive to learning. The mentors meet the mentees regularly and enquire the overall performance and also to clear any doubts and counsel if necessary. Personal Counselling provides an opportunity for teachers to explore students' attitudes and concerns in a supportive and non-judgmental environment. The institute also practices ward counseling for personal development of the student.

Common Rooms

The institution has identified the needs of students. Most of the Students of the college are from rural areas and some students reach the college by travelling 30 to 40 Kms. In this context the college has established separate common rooms for boys and girls students. The rooms are opened for students and

these rooms are facilitated for dinning, relaxation, wash rooms etc.,. The women students can freely utilize sanitary napkins placed in the girls common room.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The institute has taken various initiatives to keep campus green and eco-friendly. These include energy conservation, water harvesting, bio-hazard or waste management, plantation of trees, laying of lawns as well as e-waste management etc.

Solid Waste Management

The college does not generate any hazardous solid waste. Any non-hazardous solid waste generated in the form of garbage through regular maintenance, stationery related rubbish and food waste from the students are collected and dumped in a separate large pits and converted as compost and used as manure for the lawn maintained in the campus and the non-degradable waste is picked up by the local Municipal Personnel for proper disposal of the same.

Liquid Waste Management

As an educational institution, the college does not generate any liquid waste which is hazardous to the environment. The liquid waste generated from the chemistry and other labs are carefully discarded through proper channels where the sewage system has been done in eco-friendly manner. The college has a proper sewerage system which is regularly cleaned and well maintained.

E-waste Management

The only e-waste generated is computer peripherals and some obsolete electronic equipment and parts. The working outdated computer peripherals, which are replaced, are given in charity to some needy institutions that can use them. Other computer parts are auctioned or simply disposed by the IT department as per the protocol.

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell / Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Sri Vani Degree and PG College is established in the year 1997. Most of the students of this college hail from rural background and they are first generation graduates. The college admits the students as per reservations prescribed by the Government of Andhra Pradesh. Hence all categories of students were admitted into the college. As per government rules the admission process is carried out. The college is aware of providing inclusive environment to the students of this institution. The institution tries to imbibe tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and diversities to the students and as well as in the staff. All statutory committees of the college are well balanced with the representation of each category.

The institution always encourage the students to participate in extension activities like plantation in slums, backward areas, the college is having two units of NSS and one unit of NCC. through these units the college participate in rallies, awareness camps etc., in the town and nearby villages. The management and staff of the institution allows all the students of the college to fully involve in the national developmental activities, national festivals, awareness rallies, and government campaigns. The institution organizes special programs on environmental awareness, social harmony, unity and values to help the students in attaining tolerance and harmony towards cultural, regional, linguistic communal socio economic issues.

The college is playing an effective role of catalyst in the town to maintain the peace and national integration. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. The activities of the institution have a very positive impact on the society's cultural & communal thoughts directly.

The students are inculcated with the tolerance and harmony about cultural regional, linguistic communal socio-economic and other diversities by arranging expert lectures. To maintain the linguistic importance Department of Telugu celebrates various activities in collaboration with NSS. The institution celebrates Birth Anniversaries of all national heroes are celebrated with the local community. Thus, the college has created very positive image for all the communities.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Sri Vani Degree and PG College plays a role model for best governance and democracy. The staff and students of this institution play their role towards social development. The Preamble of the constitution is displayed at the entrance of the college and it is clearly visible to all the entrants. The fundamental duties and rights, Citizen's Charter, National Anthem, and Pledge etc. are clearly displayed in the campus. The social science teachers of our institution deliver lectures on the constitutional obligations, national unity and social harmony in the college, town and in nearby villages.

The college regularly organizes programs on legal literacy through Advocates. The college Celebrates November 26 as 'Constitution Day'. Various types of activities had been arranged to make this day meaningful. Every year, lectures of eminent speaker are organized on that day to reiterate the significance of the constitution of India. The National Unity Day is also celebrated every year in the college on the occasion of Birth anniversary of Sardar Vallabhbhai Patel. On this day 'Pledge of Unity', 'Ekta Rally' is organized in the town. To make aware the students to various consumer's laws and rights every year 'Consumer Day' is celebrated on 24th December. The issues related to problems of consumers are expressed through the programs arranged on the topics like Consumer's Act, Rights of Consumers etc. The Voter's Day, International Yoga Day, Legal Literacy, Freedom of expression programmes had been conducted by the institution from time to time.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**Response:**

Institution Organizes National Festivals and Birth and Death Anniversaries of great Indian Personalities with enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular.

1. 26th January Republic Day- Republic Day is celebrated on January 26 to commemorate the adoption of constitution. On this day, various formal events including flag-hoisting and march-past are organized and which are followed by “constitution awareness program” in which students and staff members get information of their duties towards our nation and rights given to them by our constitution. By organizing such type of events institute does its share to immersed patriotism and awareness to next generation.
2. 15th August Independence day- It is celebrated every year. It is a grand event marked with the flag hosting by the Chief Guest and well-practiced march-past by many teams of Security Personals. cultural activities related to independence movement are exhibited.
3. 5th September(Dr.Sarvepalli RadhaKrishnan Birth Anniversary)- On 5th September, we celebrate Dr. Radhakrishnan’s birthday as Teacher’s Day with great fervour. The students organize a programme for the teachers and the Guru-Shishya parampara is celebrated.
4. 2nd October Mahatma Gandhi Birth Anniversary.- A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is praised in our Institute on 2nd October of consistently to stamp the birth commemoration of Mahatma Gandhi. Gandhi was additionally famously known as the Father of our Nation, Bapu or basically Mahatma. The day is announced as a national occasion and all institutes and workplaces are closed on this celebration. The standards of truth, peacefulness and trustworthiness are recalled and generally plugged among the students of the institute.
5. 31st October Ekata Divas (Birth Anniversary of Sardar Patel)- it is celebrated as National Unity Day.

7.2 Best Practices**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.****Response:**

SRI VANI DEGREE COLLEGE :: ANANTAPUR

BEST PRATICE -1 ENERGY CONSERVATION

Objectives

- Installing Solar Water Heaters in the Women's Hostel
- Creating awareness of conservation of energy resources
- To make them aware of the risk of their exhaustion
- To explore ways and means of saving energy
- To promote the campus environment friendly

Needs Identified

- Need for judicious use of water, power and fuel.
- Training in economic use of energy resources
- Alternate source for conventional energy.

Process

- College is conducting guest lectures on energy conservation to create awareness among students.
- Headless and leaky taps are fixed to save water wastage.
- Students formed into teams to switch off unnecessary lights and fans.
- LED bulbs replaced with the conventional energy consuming bulbs.
- Waste water is channelized into college gardens.
- Every Saturday is observed as a vehicle free day to conserve fuel.
- Rain water harvesting pits are dug to save water and improve ground water levels.
- Solar panels are installed as alternate source of energy

Evidence of Success

- LED bulbs are installed with conventional energy consuming blubs
- All taps in the college are repaired, wherever necessary
- Installation of solar panels and the same is connected to Grid
- Percolation pits dug

Resources

- With college funds LED blubs are installed
- With college funds Power Efficient Equipments are purchasing

SRI VANI DEGREE COLLEGE :: ANANTAPUR**BEST PRATICE -2 NURTURING PLANTS****Objectives**

- To make the campus green and eco-friendly
- To beautify the campus
- To teach students need for plantation

Needs Identified

- Sufficient open place requiring plantation
- Dead trees not replaced by new plantations
- Environmental awareness through plantation
- Pollution control through planting trees in campus

Process

- Colleges are undertaking periodical plantation programmes with the help of local nurseries, social forestry, NSS and NCC. Students are made to adopt saplings to protect, to water and maintain them. Dip Irrigation system was installed for every corner, hence with less water plants grow.

Evidence of Success

- Increasing enthusiasm among students to adopt plants and labelling them with their names.
- classes on importance of medicinal plants
- Students are fixing “Don't Pluck” boards to plants.

Resources

- Nurseries
- Department of Forests
- NSS
- NCC

SRI VANI DEGREE COLLEGE :: ANANTAPUR

BEST PRATICE -3 POLLUTION FREE CAMPUS

Objectives

- To make students environment conscious
- To keep campuses free of pollution
- To create clean and green campuses

Needs Identified

- Maintenance of garbage in the campus
- Involvement of students in keeping college clean
- Productive disposal of waste
- Create environmental awareness among students

Process

- Student Committees have been formed to maintain the campus clean and green by involving all students including NSS and NCC units. Garbage pits are dug to dump dry leaves, paper and other degradable material to recycle and use it as compost for college gardens. Colleges have banned use of polythene and replaced it with eco-friendly material and practicing recycling of used paper. Plantation drives are organized frequently in collaboration with the Forest Department. Saplings are

presented as bouquets in all official functions. The college observes one day in a month as vehicle free day and allots one day for clean and green activities in college.

Evidence of Success

- Colleges have turned cleaner and greener
- Student committees formed for watering and maintenance of saplings
- New gardens sponsored and developed by departments in the college
- Speedy and safe disposal of garbage
- Awareness programmes on environment hazards and protection

Resources

- NSS
- NCC
- Nurseries

SRI VANI DEGREE COLLEGE :: ANANTAPUR

BEST PRACTICE -4 AWARENESS PROGRAMMES

Objectives

- To sensitize students on social, cultural and ethical issues
- To mould character as part of personality development
- To transform students into responsible citizens

Needs Identified

- Need for awareness on issues other than academics
- To channelize the intellect and energy in positive direction
- Need for counselling on social issues like road sense, ragging, eve teasing

Process

- Colleges observe important days such as World Population Day, World Aids Day, World Environment Day, Women's Day etc to make students realize the intensity of issues and solutions. Colleges organize interactions, seminars and invited talks with eminent personalities from police, judicial, medical fields. All colleges started Red Ribbon club to inculcate life skills and protect youth against risk behaviour and take part in blood donation camps, Women Empowerment Cell to sensitize and safeguard women rights, NSS and NCC units to encourage social commitment among students.

Evidence of Success

- Students' involvement in rash driving, signal jumping and drunken driving cases have been drastically reduced.
- Ragging has been rooted out

- Confidence levels in girl students increased.
- Improved participation of students in social awareness programmes, Blood Donation camps, Fund raising campaigns and Clean and Green programmes.
- Students of NSS adopt villages and slum areas to conduct literacy camps, health awareness programmes and population control measures

Resources

- Support from voluntary organisations
- Management Funds
- NSS
- NCC

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Though the college was started with intermediate course with 15 students, the college was later upgraded to degree and PG courses responding to the need of the day. Apart from conventional courses, the college started restructured courses with a very low fee structure keeping the economic status of the students in mind.

In addition to the academic endeavour, the college also runs NSS and NCC units proactively to inculcate social service, social responsibility. Many awareness camps have been organized by the college with student participation to create awareness in general public on pandemics, health awareness, national integration, communal harmony.

The college could successfully move forward with its mission due to the pro-active management team who are committed to discharging their social responsibilities. The relentless service of the management in this backward region with non-profit motive will remain forever in the history books of Anantapur Town.

Sri Vani Degree and PG College is situated second most backward drought prone area in the Nation (of Anantapur district) to help the youth of this area by providing education at a very low, affordable cost. The institution has given thousands of students a ray of hope by imparting yeomen service in this backward area. The college has an excellent reputation of conducting the examinations strictly. This institution has completed 24 years and nurtured thousands of students, and many have excelled in their professions due to strong foundations laid by the college.

The data provided reflects the activities of the institution in the preceding five years as mandated by NAAC. From a humble beginning, starting with just 15 girl students in 1997, the institution has recorded a gradual but consistent growth in its evolution by establishing academic systems with necessary support facilities and also by bringing in timely changes in consonance with the requirements of its stakeholders. We believe the NAAC accreditation will provide a good direction to the institution, and to thrive as per the mandated standards of NAAC.

5. CONCLUSION

Additional Information :

Though the college was started with intermediate course with 15 students, the college was later upgraded to degree and PG courses responding to the need of the day. Apart from conventional courses, the college started restructured courses with a very low fee structure keeping the economic status of the students in mind.

In addition to the academic endeavour, the college also runs NSS and NCC units proactively to inculcate social service, social responsibility. Many awareness camps have been organized by the college with student participation to create awareness in general public on pandemics, health awareness, national integration, communal harmony.

The college could successfully move forward with its mission due to the pro-active management team who are committed to discharging their social responsibilities. The relentless service of the management in this backward region with non-profit motive will remain forever in the history books of Anantapur Town.

Concluding Remarks :

Sri Vani Degree and PG College is situated second most backward drought prone area in the Nation (of Anantapur district) to help the youth of this area by providing education at a very low, affordable cost. The institution has given thousands of students a ray of hope by imparting yeomen service in this backward area. The college has an excellent reputation of conducting the examinations strictly. This institution has completed 24 years and nurtured thousands of students, and many have excelled in their professions due to strong foundations laid by the college.

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